



## **INTERN TRAVEL REIMBURSEMENT**

All interns must follow the travel policies of their site. The Consortium provides funding for expenses incurred during mandatory internship travel. Interns arrange their own travel in consultation with their supervisors. Reimbursement receipts must be submitted in a timely manner (within 30 calendar days of travel). Interns must determine if travel needs prior approval from their supervisor.

Reviewed/revised and approved by UT-PIC Faculty on 06/12/2020.

[www.ut-pic.org](http://www.ut-pic.org)

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Utah Tech University Booth Wellness Center      Intermountain Healthcare  
Southwest Behavioral Health Center      Valley Behavioral Health  
Solstice Counseling & Wellness